

# ORTHODONTIC ASSISTANT TRAINING CHART

TEAM MEMBER \_\_\_\_\_

POSITION \_\_\_\_\_ DATE \_\_\_\_\_

	PRIOR ITY	Duties	How long to learn	Who will train	Date shown	Date doing w/super	Date doing on own	Date mastered
1		Work Ups						
2		Impressions, Scans						
3		Bandings						
4		Debandings						
5		Retainer insert/ Adjust						
6		Separators						
7		Bleach, Mouthguard						
8		Insert Appliance						
9		Positioner						
10		Brackets, Bands						
11		Model Trimming						
12		Pour Up Models						
13		Shipping						
14		Put up Models						
15								
16								
17								
18								
19								
20								