ORTHODONTIC ASSISTANT TRAINING CHART

TEAM MEMBER\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

POSITION\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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|  | PRIORITY | Duties | How long to learn | Who will train | Date shown | Date doing w/super | Date doing on own | Date mastered |
| 1 |  | Work Ups |  |  |  |  |  |  |
| 2 |  | Impressions, Scans |  |  |  |  |  |  |
| 3 |  | Bandings |  |  |  |  |  |  |
| 4 |  | Debandings |  |  |  |  |  |  |
| 5 |  | Retainer insert/ Adjust |  |  |  |  |  |  |
| 6 |  | Separators |  |  |  |  |  |  |
| 7 |  | Bleach, Mouthguard |  |  |  |  |  |  |
| 8 |  | Insert Appliance |  |  |  |  |  |  |
| 9 |  | Positioner |  |  |  |  |  |  |
| 10 |  | Brackets, Bands |  |  |  |  |  |  |
| 11 |  | Model Trimming |  |  |  |  |  |  |
| 12 |  | Pour Up Models |  |  |  |  |  |  |
| 13 |  | Shipping |  |  |  |  |  |  |
| 14 |  | Put up Models |  |  |  |  |  |  |
| 15 |  |  |  |  |  |  |  |  |
| 16 |  |  |  |  |  |  |  |  |
| 17 |  |  |  |  |  |  |  |  |
| 18 |  |  |  |  |  |  |  |  |
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| 20 |  |  |  |  |  |  |  |  |