FLOATER / NEW ASST. TRAINING CHART

TEAM MEMBER_____

POSITION_____ DATE_____

	Priority	Duties	How long to learn	Who will train	Date shown	Date doing with super	Date doing on own	Date mastered
1		Employee Manual	1 day					
2		Reading Charts	1week					
3		Greeting Patients	1 day					
4		Med History	1 day					
5		Dismissing Patients	2 weeks					
6		Sterilization	1 week					
7		Trays set up	1 week					
8		Review Charts	2 weeks					
9		Beginning of Day	1 day					
10		End of Day	1 day					
11		OSHA	1day					
12		Plaque Control	1 week					
13		Stocking	1 Day					